

# **Topsfield Cable TV / Town Website Committee**

## **August 8, 2012**

Approved 9/12

### Executive Summary

The Leightronix Ultra Nexus equipment has been installed and is operational, replacing several items of outdated equipment. We are still waiting for delivery of the large video storage device and other items to set up the Cable/Web sub network at Town Hall. Our consultant, Amelia Mattson continues to post meeting agendas and repair “broken links”. The Concerts on the Common series are being video taped for broadcast. A project to document the Rail Trail has begun. We will be discussing with Boxford Cable their offer to use their programming of MASCO events for a “to be negotiated” price. The Mass. Municipal Association has announced a contest to find the best town website. We will compete in the 5,000 to 15,000 population category. Bill and Ryan will be making a presentation to the Board of Selectmen on the need for a new IT position in Town. A proposal to create a “Provisional” full time IT position reporting to the Town Manager and funded by Cable/Web Committee has been proposed. The Selectmen must approve such a position.

Members present: Bill Whiting, Bob Ogden and Jeanne Pickering

Guest: Ryan Jarvis, Amelia Mattson, Dick Gandt and Martha Morrison

### Former Business:

Meeting opened at 7:40 PM in Town Hall

The minutes of the 7/11 were approved as written.

### New Business:

See Executive Summary

The meeting was adjourned at 9:30

The next scheduled meeting is 9/12 at 7:30 PM in Town Hall

Respectfully submitted, Bill Whiting – Chairman